

THE UNIVERSITY OF TEXAS



Making Cancer History®

Expand Rotary House International Hotel

Addendum 2

Pre-Solicitation Conference Documents

RFQ Closing: **2/12/2020** at **2:00 pm** (Local Time)

Bid Number: **180206AE/JSW**

Date: **1/24/19**

BID MUST BE SUBMITTED ON OR ATTACHED TO THIS SIGNED FORM

RETURN BIDS AS SHOWN BELOW

Copies of bid, descriptive literature or supplemental materials required:

Nine (9) Hardcopies, 1 Flash Drive

FAX or TELEX Bids Permitted: NO

U.S. Mail /Hand Delivery/Express Mail/Courier Service

Address: (Including Federal Express, UPS, etc.)

**The University of Texas MD Anderson Cancer Center
Attn: Supply Chain Management
6900 Fannin, FHB10.1001
Houston, TX 77030**

BIDS MUST BE SUBMITTED IN A SEALED ENVELOPE IDENTIFIED BY THE COMPANY NAME. BID NUMBER MUST BE SHOWN ON THE LOWER LEFT HAND CORNER OF THE ENVELOPE.

BIDS MAY BE SUBMITTED AT ANY TIME UNTIL BID CLOSING DATE.

THE UNIVERSITY OF TEXAS MD ANDERSON CANCER CENTER RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS OR ANY PART THEREOF.

BIDDER MUST COMPLETE AND SIGN BELOW

Company Name: _____

Mailing Address: _____

(STREET OR BOX #)

(CITY) (STATE) (ZIP)

Telephone No.: _____ / _____

AC

Email Address: _____

(Authorized Signature) (DATE)

(Typed or Printed Name and Title)

THIS RFQ IS A SOLICITATION FOR BID AND IS NOT A CONTRACT OR OFFER TO CONTRACT.

Pre-Solicitation Documents are attached:

Sign-In Sheets
Presentation
HUB Tip Sheet

jswroth@mdanderson.org

Pre-Submittal Conference

Sign-in Sheet

Project Name: 18-0206 Expand Rotary House International Hotel

RFQ No.: 180206AE/JSW

Location: Rotary House Conference Room - RHI 1.202abc

Date: Friday, January 24th, 2020 @10:00am-11:00pm

	Printed Name	Company Name or MD Anderson Department Name	Phone Number/ Extension	E-mail Address	Architect / Engineer (A/E) General Contractor (GC) Other (O)	HUB? (Y/N)
1	Brian Peterson	Teliosity	281 265 1636	bpeterson@teliosity.com	Engineer MEPT	Y
2	Taylor Mock	Rottet Studio	972-689-9533	taylor.mock@rottetstudio.com	Designer	XY
3	Susan Kramer	Turner & Townsend	713-898-4242	Susan.Kramer@turnerandtownsend.com	Cost estimating Project controls	N
4	Teri Cameron	Johnston	213 416 8011	teri.cameron@johnstonllc.com	A/E	N
5	AKSHA RAMAKRISHNAN	JQ	832 941 5236	ARAMAKRISHNAN@JQENG.COM	ENGINEER (STRUCTURAL)	Y
6	Courtney Harper	CHHP	713/521-7379	Courtney@Courtneyhp.com	Architect	Y
7	Bernard A. Alecm	BAN	281-788-3325	bernard@ban1st.com	Consultant	NA
8	MAT DANIEL	SKANSKA	832 270 5379	MAT.DANIEL@SKANSKA.COM	CONST. MAN	N
9	Mark McClure	TEAU	713-568-0777	mark.mcclure@teausol.net	Owner	X
10	Cara Finnegan	Clark Construction	210-319-5414	cara.finnegan@clarkconstruction.com	GC	N
11	Shawn Kirk	Ensign & Hayes Whaley	512-539-6047	SKirk@ETHWTEAM.COM	ENGINEER (SEWER)	Y
12	Lance McKnight	FOC Engineers	713 580 8878	mcknight@feceng.com	MEP	Y

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1	REBEKAH GANDY	GENSLER	713-209-7941	rebekeh-gandy@ gensler.com	Architect	N
2	Kurt Young	Walter P. ^{Martinez} Moore	713 630 73 28	kyoung@walterpmoore.com	Engineer	Y
3	Bacham Howard	MDACC - ^{HUB & Fed.} Small BUS.	113-794-3011	bhoward@mdanderson.org	—	—
4	INGA ZUNTE	GENSLER	713 844 0144	inga-zunte@gensler.com	Architect	N
5	John Wroth	MDACC-SCM	713-792-8550	jwroth@mdanderson.org	—	—
6	FRANK LO	CARDNO	713-458-7656	FRANK.LO@CARDNO.COM	STRUCT ENGINEER	Y
7	Karen Lerner	Rottet Studio	713-425 4869	karen.lerner@rottetstudio.com	Interiors Architect	Y
8	Kyle Rottet	Rottet Studio	713-425-4879	kyle.rottet@rottetstudio.com	Interiors	Y
9	Lawrence Kuback	Dally + Associates	979-324-8814	lkuback@dallyassociates.com	Struct. Engineer	Y
10	HECTOR COVO	HUTT-ZOLLARS	713-622-1180	hcovo@hutt-zollars.com	ARCHITECT	N
11	Richard Leppel	JOHNSTON	713-244-8300	richard.leppel@johnstonllc.com	ARCHITECT/ENGINEER	N
12	R. Robie Grubbs	DataCom Design	281.755.4870	rgrubbs@datacomdesign.com	Technology Consultant	Y

Sourcing & Contract Management
Pre-Submittal Conference
Sign-in Sheet

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1	Gus Blanco	EYP/	713 665 9665	gblanco@eypac.com	Architect	N
2	Alex Herbots	Prestige Engineering	210-289-9509	aherbots@prestige-tx.com		Y
3	James Thornton	"	832. 799. 7306	jthornton@prestige-TX.com		Y
4	Franco Puentes	Cardno	532.889.3988	francisco.puentes@cardno.com	Structural	
5	SIMONA FURINI	GENSLER	713. 844. 0000	simona_furini@gensler.com	ARCHITECT	N
6	MATT LUSARDI	LAN/LAD ENGINEERING	908-319-6932	MMLUSARDI@LAN-INC.COM	ENGINEER - MEP	N
7	DOUG LAMMEL	KIRKSEY ARCHITECTS	713-426-7523	DOUG4@KIRKSEY.COM	ARCHITECT	N
8	JASON ST. JULIAN	"	713-426-7424	JASON5@KIRKSEY.COM	ARCHITECT	N
9	Eva Gomez	GLMVA Aschteduxe	832 867 3699	eva.gomez@GLMVA.com	Aschited	Y
10	David Asaad	GLMVA Aschteduxe	281 490 6670	david.asaad@GLMVA.com	Aschited	Y
11	RICH PATRICK	NINYO & ALLOPE	713-973-8400	rpatrick@ninyoandalllope.com	GEO	N
12	Katye Miller	Kimley-Horn	713-510-9408	Katye.miller@kimley-horn.com	Civil engineer	N

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1	Leslie Doate	DataCoan Design	713 589 9797	ldoate@datacoandesign.com	O	Y
2	Yvonne Nagy	H.O.K.	713. 407. 7700	yvonne.nagy@hok.com	A	N
3	Randy Barnett	Campos Engineering	903-517-9599	rbarnett@camposengineering.com	E	Y
4	Trina Locklear	EDI International	713.375-1451	Trina.Locklear@EDI-International.com	A	N
5	Dan Elkins	Kimley-Horn	713-510-9405	Dan.Elkins@kimley-horn.com	E	N
6	Neil Ruocco	Turner Townsend	832-693-3330	ntruocco@turner.com	PM	N
7	Stephanie Peterson	Tellepsen	281-272-7905	sjpeterson@tellepsen.com	GC	N
8	TERRY SMITH	SMITH & G. ARCH.	713 524 4202	tsmith@sg-arch.com	A	Y
9	SOM FETCH	M+P ARCH -	281-5588787	SOM@MECKSPARTNERS.COM		X
10	MIGUEL A. MEJIA	II		mmejia@meekspartners.com		
11	Andre Landon	EDI International	713.375.1410 713-871	Andre.Landon@EDI-International.com	A	N
12						

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1	ALLISON HUGHES	GENSLER	713 356 1312	allison-hughes@gensler.com	A	N
2	CADY ZAWATSON	ARQUITECTONICA	212.254.2700x2029	CZAWATSON@ARQUITECTONICA.COM	A	N
3	GEOFF EDWARDS	MUNOZ & COMPANY	210-349-1163	GEDWARDS@MUNOZ-CO.COM	A	N
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1	JaNET Black	AUTDARCH Architects	713-952-3366	lina@autoarch.net	Arch	Y
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1	Leslie Doak	DataCom Design	713589 9797	ldoak@datacomdesign.com		Y
2						
3						
4						
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Expand Rotary House International Hotel

RFQ Pre-Submittal Conference-January 24, 2020

Laura Lara, AIA, Project Director
Dylan Payne, Senior Project Manager
John Wroth, Sourcing Specialist



THE UNIVERSITY OF TEXAS
MDAnderson
~~Cancer~~ Center
Making Cancer History®



AGENDA

- | | | |
|--|--|--|
| 1 WELCOME &
INTRODUCTIONS | 3 HUB AND FEDERAL
SMALL BUSINESS
PROGRAM
REQUIREMENTS | 5 PROJECT DESCRIPTION
AND SCOPE |
| 2 RFQ SUBMITTAL
REQUIREMENTS | 4 BAM | 6 ADJOURN |

1- INTRODUCTIONS

INTRODUCTIONS

- Jay Miranti, Capital Projects Director
- Laura Lara, AIA, Project Director
- Dylan Payne, Senior Project Manager
- Kyle Ariza, General Manager, Rotary House Hotel
- John Wroth, Manager, Sourcing and Contract Management
- Barbara Howard, Senior HUB Coordinator
- Bernard A. Aleem, Beneficial Alliance Management (BAM), LLC

2 – RFQ SUBMITTAL REQUIREMENTS

John Wroth, Manager, Sourcing Contract Management

RFQ SUBMITTAL REQUIREMENTS

- Single point of contact

John Wroth

713-792-85250

jswroth@mdanderson.org

RFQ SUBMITTAL REQUIREMENTS

- RFQ Submission -
 - **2:00 pm, February 12, 2020**, attention, John Wroth
 - 6900 Fannin, Houston, TX. Building is secure, so please check in at security guard desk. Contact Mariam Walker at 713-745-3350 to escort you to the conference room, or wait in the lobby. All who wish to attend the opening will be escorted to the conference room.
- Late arrivals will not be accepted for any reason.
- Submit 9 hardcopy responses, 1 electronic copy on USB
- Guided tour of limited areas will be provided.

RFQ SUBMITTAL REQUIREMENTS

Highlights of schedule:

- Last day to submit RFI 01/29/20
- Response to RFI posted to website 02/03/20
- RFQ submittal deadline (2 pm) 02/12/20
- Interview notices and regret letters sent 03/03/20
- Interviews 03/18/20
- Agreement sent to selected respondent 03/20/20
- Respondent returns signed agreement 04/03/20

RFQ SUBMITTAL REQUIREMENTS

Format of RFQ

- Maximum 50 printed pages
- 8 ½ x 11 paper, portrait
- Minimum 11 font
- Do not use 3-ring binders

INTERVIEWS

INTERVIEWS

- Owner may; select up to (5) five of the top ranked qualified respondents to attend the interviews
- Or; select the “most qualified” respondent identified in the first step of the process and opt not to complete the second step.

3-HUB & FEDERAL SMALL BUSINESS PROGRAM (HFSB) REQUIREMENTS

**The University of Texas MD Anderson Cancer Center
Supply Chain Management**

HUB & Federal Small Business Program

Barbara Howard, Senior HUB Coordinator

HUB & FEDERAL SMALL BUSINESS PROGRAM REQUIREMENTS-POLICY

- Promote and encourage contracting and subcontracting opportunities for Historically Underutilize Businesses (HUBs) in all contracts.
- The Rider 104 HUB Subcontracting Plan Requirement policy applies to all contracts with an expected value of \$100,000 or more. (*Texas Gov't Code §2161.252 and Texas Administrative Code §20.14*)
- HUB Subcontracting Goals: Professional Services 23.7%.

HUB & FEDERAL SMALL BUSINESS PROGRAM REQUIREMENTS-(RFQ) Architect/Engineer Services

- Respondent must submit a completed and signed Letter of HUB Commitment with the Qualifications Submittal. The letter can be found in the Rider-104-B HUB Subcontracting Plan (HSP).
- Ensure the letter has been signed and appropriate bid number as well as the due-date placed on company letterhead. Do not change the content of the letter

HUB & FEDERAL SMALL BUSINESS PROGRAM REQUIREMENTS-(RFQ) Architect/Engineer Services

- Once an award(s) has been made, the successful contractor(s) will be required to submit a full HUB Subcontracting Plan.
- *Failure to submit the required Letter of HUB Commitment will result in rejection of the Qualifications.*
- MD Anderson offers the option to submit the HUB REQUIREMENT for a complimentary DRAFT review.

HUB & FEDERAL SMALL BUSINESS PROGRAM REQUIREMENTS-(RFQ) Architect/Engineer Services

**Please contact Barbara Howard for all questions regarding the
HUB Requirement**

HUB & Federal Small Business Program

Barbara Howard, Sr. HUB Coordinator **713-794-3211**
bhoward@mdanderson.org

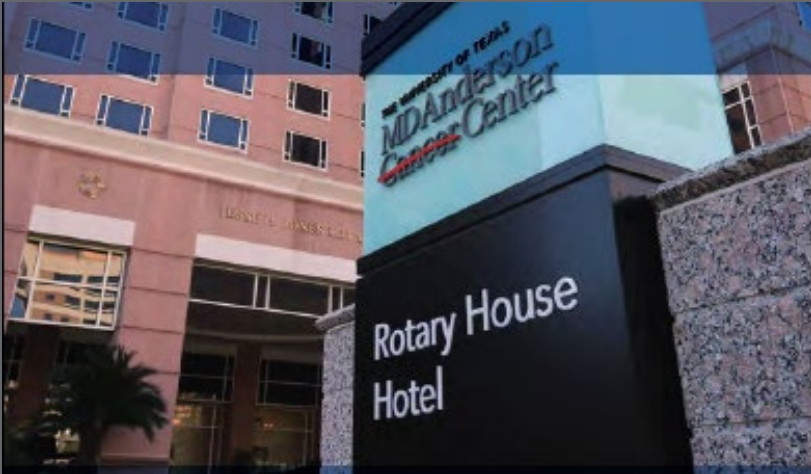
Marian Nimon, Associate Director **713-745-8352**
mnimon@mdanderson.org

4- Beneficial Alliance Management (BAM)

Bernard A. Aleem

5-PROJECT OVERVIEW

Laura Lara, AIA, Project Director



Project Description

- Project is located at the corner of Holcombe Blvd. and South Braeswood Boulevard.
- The Rotary House is a full service hotel that has served thousands of patients and caregivers who come to MD Anderson's Texas Medical Center location each year for cancer treatments.
- The hotel provides lodging, retail, and amenities to include food services, pool, conference center, gift shop, and a fitness area.
- There are currently 322 existing guestrooms.
- The current Request for Qualifications seeks AE services to expand the Rotary House International Hotel to include a new sky bridge connecting the hotel and Braeswood garage.

Project Scope

- The project will include;
 - A hotel tower addition of approximately 182 guest rooms and suites.
 - Additional support space such as;
 - Restaurant/kitchen
 - Laundry Facilities
 - Conference/Meeting Rooms
 - Food and Beverage/Retail Space
 - Utility Infrastructure
 - Service Dock



Project Description

- The project scope is to include the renovation and expansion of portions of the existing facility to improve the functionality of the hotel such as;
 - Possible relocation of the front desk
 - Expansion of the Kitchen and dining areas.
- The new hotel addition is to be designed to a Marriott Premium level standard.
- The scope will also include the design of a pedestrian sky bridge to connect the hotel to the adjacent parking garage.

Project Scope

- A Preliminary Pre-Design Report has been included with the RFQ.
- The selected AE team is to validate the preliminary program (Preliminary Pre-Design Report) and finalize with a complete facilities program meeting the requirements of the UT MD Anderson stakeholders prior to moving into Schematic Design.
- The existing hotel will remain in operation throughout the project potentially requiring phased construction.

Project Budget

- Construction Cost Limit: \$50,000,000.
- Total Project Cost: \$62,500,000

PROJECT SCHEDULE

Anticipated date of Fully Executed Agreement &

Owner issues Notice to Proceed with Design Services **April 17, 2020**

Facility Program validation completion **May 27, 2020**

Schematic Design Services Complete **August 26, 2020**

Design Development Documents Complete **February 19, 2021**

Construction Documents Complete **July 14, 2021**

Anticipated Commencement of the Construction Work **June 4, 2021**

General Contractor achieves Substantial Completion **March 20, 2023**

Thank you & Please sign-in on roster being circulated

Contact

John Wroth

Email: jswroth@mdanderson.org

Office: 713-792-8550

University of Texas MD Anderson Cancer Center
Supply Chain Management
HUB & Federal Small Business Program

HUB Subcontract Plan (HSP) Required Documents

Request For Qualification (RFQ)
Architect /Engineer Services

- I. Respondent must submit a completed and signed Letter of HUB Commitment with the Qualifications Submittal. The letter can be found in the Rider-104-B HUB Subcontracting Plan (HSP).
 - a) Ensure the letter has been signed and appropriate bid number as well as the due-date placed on company letterhead. Do not change the content of the letter.
- II. Once an award(s) has been made, the successful contractor(s) will be required to submit a full HUB Subcontracting Plan.

Failure to submit the required Letter of HUB Commitment will result in rejection of the Qualifications.

Please contact Barbara Howard for all questions regarding the HUB Requirements

HUB & Federal Small Business Program

Barbara Howard, Sr. HUB Coordinator 713-794-3211 bhoward@mdanderson.org

Marian Nimon, Associate Director 713-745-8352 mnimon@mdanderson.org