



Making Cancer History®

Addendum 3 –

Renovate T. Boone Pickens Academic Tower Floors 20 - 21

Bid Closing: **1/6/20** at **2:00 PM** (Local Time)

Page 1 of 7

Bid Number: **FCT20&21RenoAE/JSW**

Date: **12/12/19**

BID MUST BE SUBMITTED ON OR ATTACHED TO THIS SIGNED FORM

RETURN BIDS AS SHOWN BELOW

Copies of bid, descriptive literature or supplemental materials required:

Seven (7) Hardcopies and One (1) Virus Free USB

U.S. Mail /Hand Delivery/Express Mail/Courier Service Address: (Including Federal Express, UPS, etc.)

**The University of Texas MD Anderson Cancer Center
6900 Fannin, Suite FHB10.1000
Houston, Texas 77030
Attn: John Wroth**

BIDS MUST BE SUBMITTED IN A SEALED ENVELOPE IDENTIFIED BY THE COMPANY NAME. BID NUMBER MUST BE SHOWN ON THE LOWER LEFT HAND CORNER OF THE ENVELOPE.

BIDS MAY BE SUBMITTED AT ANY TIME UNTIL BID CLOSING DATE.

THE UNIVERSITY OF TEXAS MD ANDERSON CANCER CENTER RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS OR ANY PART THEREOF.

BIDDER MUST COMPLETE AND SIGN BELOW

Company Name: _____

Mailing Address: _____
(STREET OR BOX #)

(CITY) (STATE) (ZIP)

Telephone No.: _____ / _____
AC

Email Address: _____

(Authorized Signature) (DATE)

(Typed or Printed Name and Title)

THIS RFQ IS A SOLICITATION FOR BID AND IS NOT A CONTRACT OR OFFER TO CONTRACT.

The Pre-Submittal Conference presentation is attached.

DIRECT QUESTIONS TO:

John Wroth: jswroth@mdanderson.org



THE UNIVERSITY OF TEXAS
MD Anderson
Cancer Center
Making Cancer History®

T. Boone Pickens Academic Tower Levels 20-21 Renovation

RFQ Pre-Submittal Conference-December 11, 2019

Laura Lara, AIA, Project Director

Dylan Payne, Senior Project Manager

John Wroth, Sourcing Specialist

AGENDA

- | | | |
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| 1 WELCOME &
INTRODUCTIONS | 3 HFSB PROGRAM
REQUIREMENTS | 5 ROCIP & SAFETY |
| 2 RFQ SUBMITTAL
REQUIREMENTS | 4 PROJECT DESCRIPTION
AND SCOPE | 6 QUESTIONS |
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1- INTRODUCTIONS

INTRODUCTIONS

Jay Miranti, Capital Projects Director

Laura Lara, AIA, Project Director

Dylan Payne, Senior Project Manager

John Wroth, Manager, Sourcing and Contract Management

Barbara Howard, Senior HUB Coordinator

Tim Labonte, ROCIP Manager

2 - RFQ SUBMITTAL REQUIREMENTS

John Wroth, Manager, Sourcing Contract Management

RFQ SUBMITTAL REQUIREMENTS

- Single point of contact

John Wroth

713-792-85250

jswroth@mdanderson.org

RFQ SUBMITTAL REQUIREMENTS

- RFQ Submission -
 - 2:00 pm, 1/6/20, attention, John Wroth
 - 6900 Fannin, Houston, TX. Building is secure, so please check in at security guard desk. Contact Mariam Walker at 713-745-3350 to escort you to the conference room, or wait in the lobby. All who wish to attend the opening will be escorted to the conference room.
- Late arrivals will not be accepted for any reason.
- Submit 7 hardcopy responses, 1 electronic copy on USB
- Guided tour NOT provided

RFQ SUBMITTAL REQUIREMENTS

Highlights of schedule:

- Last day to submit RFI 12/16/19
- Response to RFI posted to website 12/18/19
- RFQ submittal deadline (2 pm) 1/6/20
- Interview notices and regret letters sent 1/28/20
- Interviews 2/13/20
- Agreement sent to selected respondent 3/3/20
- Respondent returns signed agreement by 3/17/20

RFQ SUBMITTAL REQUIREMENTS

Format of RFQ

- Maximum 50 printed pages
- 8 ½ x 11 paper, portrait
- Minimum 11 font
- Do not use 3-ring binders

INTERVIEWS

INTERVIEWS

- Owner may; select up to (5) five of the top ranked qualified respondents to attend the interviews
- Or; select the “most qualified” respondent identified in the first step of the process and opt not to complete the second step.

3-HUB & FEDERAL SMALL BUSINESS PROGRAM (HSFB) REQUIREMENTS

**The University of Texas MD Anderson Cancer Center
Supply Chain Management**

HUB & Federal Small Business Program

Barbara Howard, Senior HUB Coordinator

HUB & FEDERAL SMALL BUSINESS PROGRAM REQUIREMENTS-POLICY

- Promote and encourage contracting and subcontracting opportunities for Historically Underutilize Businesses (HUBs) in all contracts.
- The Rider 104 HUB Subcontracting Plan Requirement policy applies to all contracts with an expected value of \$100,000 or more. (*Texas Gov't Code §2161.252 and Texas Administrative Code §20.14*)
- HUB Subcontracting Goals: Professional Services 23.7%.

HUB & FEDERAL SMALL BUSINESS PROGRAM REQUIREMENTS-DESIGN BUILD

- The Respondent must submit a Letter of HUB Commitment with the Qualifications Submittal. The letter can be found in the Rider 104C HUB Subcontracting Plan.
- The Letter of HUB Commitment must be submitted at the same time as the sealed Qualifications.

HUB & FEDERAL SMALL BUSINESS PROGRAM REQUIREMENTS-DESIGN BUILD

- Please ensure that this letter has been signed, references the appropriate bid number and due date, and is placed on company letterhead. Please do not change the content of the letter.
- Failure to submit the required Letter of HUB Commitment by the respondent will result in rejection of the Qualifications.

HUB & FEDERAL SMALL BUSINESS PROGRAM REQUIREMENTS-DESIGN BUILD

- The short-listed suppliers will be required to submit the following with the Proposal submittal:
 - A full HSP for Design Partner Services by the Design Partner (Rider 104B).
- Failure to submit the required full HSPs for both Preconstruction Services and Design Partner Services will result in rejection of the Proposal.

HUB & FEDERAL SMALL BUSINESS PROGRAM REQUIREMENTS-DESIGN BUILD

- MD Anderson offers the option to submit the HUB REQUIREMENT for a complimentary DRAFT review.

HUB & FEDERAL SMALL BUSINESS PROGRAM REQUIREMENTS-DESIGN BUILD

Please contact Barbara Howard for all questions regarding the HUB Requirement

HUB & Federal Small Business Program

Barbara Howard, Sr. HUB Coordinator **713-794-3211**
bhoward@mdanderson.org

Marian Nimon, Associate Director **713-745-8352**
mnimon@mdanderson.org

4-PROJECT OVERVIEW

Laura Lara, AIA, Project Director

Dylan Payne, Senior Project Manager

4-Project Description

- Owner intends demo floors 20 & 21 and repurpose the approximately 49,000 SF for the consolidation of administrative staff.
- The proposed renovation will provide executive corporate level office space reflecting UT MD Anderson's brand and philosophy.
- The design team will be challenged to provide inspiring and creative workspaces addressing the needs of the institution while creating a sense of community and embracing the impact of security, technology, and audio visual requirements inherent of today's office environment.

4-Project Description Continued

- Floor layouts are to provide a variety of open, collaborative, private office designs, conference and support space.
- Major building systems (AHUs, chillers, pumps, elevators, major electrical, data cable risers) are already in place. Connections to those systems will be part of this project and part of the design.
- This project also includes the aesthetic renewal of approximately 46,000 SF of public corridors, elevator lobbies and elevator cabs on levels 1 – 21.

4-Project Description



Existing floorplan of level 20
26,300 SF

4-Project Description



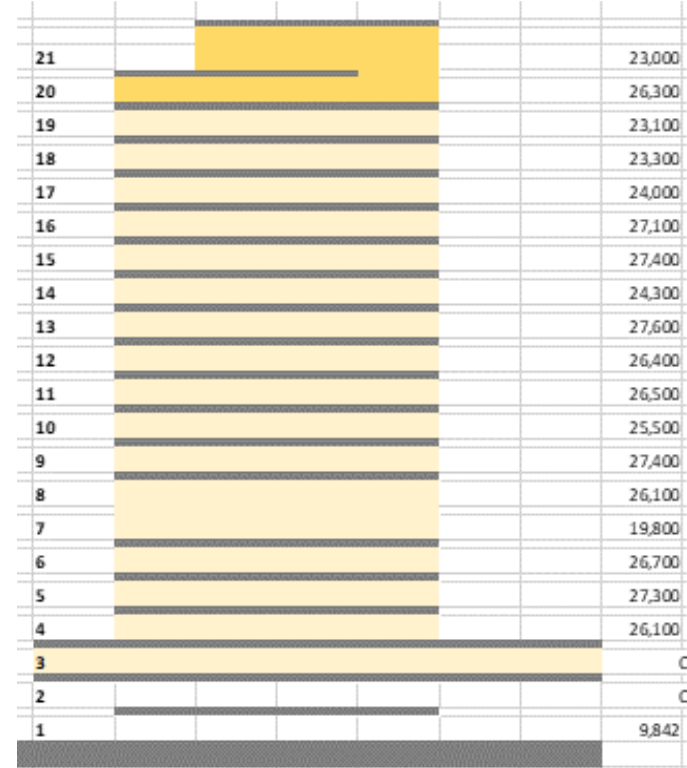
Existing floorplan of level 21
23,000 SF

A/E SCOPE OF SERVICES

- Expectations for the facility programming effort include;
 - * As an Additional Service, the successful Respondent will be required to develop, and submit for Owner's approval and acceptance, a Facility Program for the Project.
 - * A visioning session followed by programming workshops with UT MD Anderson stakeholder committee to determine the institutions vision and specific programmatic space needs.
 - * The Facility Program shall be prepared in accordance with *The University of Texas System Facilities Programming Guidelines*.

DESIGN BUILD BUDGET LIMITATION

- The expected Construction Cost Budget Limitation (CCL) for the project is \$11,900,000 (Eleven Million Nine Hundred Thousand Dollars).
- The Preliminary Project Cost is \$17,000,000 (Seventeen Million Dollars).
- Fees, furnishings, equipment, other work, miscellaneous expenses, and contingencies make up the balance of the PPC.



PROJECT SCHEDULE

Anticipated date of Fully Executed Agreement	March 17, 2020
Owner issues Notice to Proceed with Design Services	June 26, 2020
Schematic Design Services Complete	September 10, 2020
Design Development Documents Complete	February 9, 2021
Construction Documents Complete	May 25, 2021
Anticipated Commencement of the Construction Work	June 3, 2021
General Contractor achieves Substantial Completion	August 17, 2022

Thank you & Please sign-in on roster being circulated

6-Questions?

Contact

John Wroth

Email: jswroth@mdanderson.org

Office: 713-792-8550