



## RFQ 190147/ME - ADDENDUM 4

RFQ Closing: **December 18, 2019 at 2:00 PM** (Local Time)

Page: **1 of 4**

RFQ Number: **190147/ME**

Date: **December 10, 2019**

### RETURN SUBMITTALS AS SHOWN BELOW

#### Copies of submittal required:

Eight (8) Identical Copies

FAX or TELEX Bids Permitted: ☐ YES ☒ NO

**Physical Address for Courier Delivery:** (Including Federal Express, UPS, etc.)

The University of Texas MD Anderson Cancer Center  
Fannin Holcombe Building  
6900 Fannin  
Suite FHB10.1001  
Houston, Texas 77030  
Attn: Mary Mueller

**RESPONSES MUST BE SUBMITTED IN A SEALED ENVELOPE/BOX IDENTIFIED BY THE COMPANY NAME. RFQ NUMBER MUST BE SHOWN ON THE LOWER LEFT HAND CORNER OF THE ENVELOPE / BOX.**

**RESPONSES MAY BE SUBMITTED AT ANY TIME UNTIL CLOSING DATE AND TIME NOTED ABOVE.**

**THE UNIVERSITY OF TEXAS M. D. ANDERSON CANCER CENTER RESERVES THE RIGHT TO REJECT ANY AND ALL SUBMITTALS OR ANY PART THEREOF.**

### RESPONDENT MUST COMPLETE AND SIGN BELOW

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
(STREET OR BOX #)

\_\_\_\_\_  
(CITY) (STATE) (ZIP)

Telephone No.: \_\_\_\_\_ / \_\_\_\_\_

E-Mail.: \_\_\_\_\_

\_\_\_\_\_  
(Authorized Signature)

\_\_\_\_\_  
(DATE)

\_\_\_\_\_  
(Typed or Printed Name and Title)

**THIS RFQ ADDENDUM IS A FURTHERANCE OF A SOLICITATION FOR QUALIFICATIONS  
AND IS NOT A CONTRACT OR OFFER TO CONTRACT.**

**RFQ for Design-Build Services**

**Finish Out Mid-Campus Building 1, Floors 19-24**

**1. RFI Questions and Answers are attached.**

**Point-of-Contact: Mary Mueller (Sourcing & Contract Management)**

**E-Mail Address: [memuelle@mdanderson.org](mailto:memuelle@mdanderson.org)**

## **RFI QUESTIONS AND ANSWERS**

**RFQ for Design-Build Services,  
“Finish Out Mid-Campus Building 1, Floors 19-24”  
Project No. FPDC-190147  
RFQ No. 190147/ME**

**Addendum 4, December 10, 2019**

### **RFI No. 1 (2 Questions)**

**Question 1:** Under which tab should we place the signed addendum?

**Answer 1:** The acknowledgment of the addenda is to consist of page 1 only (cover sheet) of each posted addendum. Complete and sign in designated area on the right side where indicated: “Respondent Must Complete and Sign Below”. Place the acknowledgements of the addenda in numerical order after the Execution of Offer, Criterion Nine.

The addenda acknowledgments are excluded from the maximum page limitation.

**Question 2:** Where is the “Respondent’s Statement of Qualifications and Ability to Undertake the Project” document?

**Answer 2:** Please refer to Section 3, Criterion One: Respondent’s Statement of Interest, Availability and Ability to Provide Design-Build Services”. Sign and date at the bottom of prepared response to Criterion One.

### **RFI No. 2 (2 Questions)**

**Question 3:** Will you accept a dropbox submission instead of a CD submittal?

**Answer 3:** No.

**Question 4:** Does the design team need to submit a Letter of HUB Commitment as well as the GC?

**Answer 4:** No, a Letter of HUB Commitment is **NOT** required from the Design Team. The Letter of HUB Commitment is required **only from the General Contractor**.

The Letter of HUB Commitment is the only HUB Requirement for the RFQ step.

**RFI No. 3 (3 Questions)**

**Question 5:** Section 4.1.2 – “Qualifications shall be a MAXIMUM OF FORTY (40) PRINTED PAGES”. Do the personnel resume sheets count towards the overall page count limits?

**Answer 5:** Exclude personnel resume sheets from the maximum page limitation.

**Question 6:** Section 1.5.3 indicates respondent must submit one (1) complete copy of its Qualifications on a CD. May a flash drive be submitted in lieu of a CD?

**Answer 6:** No.

**Question 7:** Section 5.2.1.11 of the Sample Agreement indicates the list of Basic Design Services to be provided. Will the Owner require the Design-Build team to provide any of the following additional consulting, bidding and/or procurement services as an additional service?

- Furniture planning, bidding & procurement
- Equipment planning, bidding & procurement
- IT planning, bidding & procurement
- Security planning, bidding & procurement
- Audio/Visual planning, bidding & procurement
- Artwork planning, bidding & procurement
- Signage planning, bidding & procurement

**Answer 7:** Yes, if needed they will be added as an additional service which will be determined during programming.

**RFI No. 4 (3 Questions)**

**Question 8:** Has a preliminary program and block & stack diagram been developed?

**Answer 8:** No.

**Question 9:** How many department / user groups and being planned for the project scope?

**Answer 9:** This will be determined during programming.

**Question 10:** Regarding furniture standards, will any new ones be deployed for the project that are different from the ones planned in the existing floors? Will the design team be involved in assisting MDACC in developing and finalizing new furniture standards?

**Answer 10:** Response to both questions: Yes.

**RFI No. 5 (1 Question)**

**Question 11:** We are limited to 40 pages by the RFQ. Since this project is design build, limiting to 40 pages is proving to be difficult for our proposal team as there is a need to show / include more resumes (designers plus construction personnel) than we usually have for a CMAR proposal. Would MDACC consider eliminating the resumes from the 40 page count like you have for the Execution of Offer, cover sheets, cover letter, etc.?

**Answer 11:** Please see response to Question 5 above.