

University of Texas MD Anderson Cancer Center  
Supply Chain Management  
HUB & Federal Small Business Program

**HUB Subcontracting Plan (HSP) Required Documents**

**Design Build (D/B)**

**Inpatient Bed Tower  
RFQ No. 190999/ME**

1. Respondent must submit a completed and signed Letter of HUB Commitment which can be found on page 9 of the posted Rider 104-C HUB Policy. This letter is the only requirement for the Qualifications Submittal.

Please ensure that this letter has been signed, references the appropriate bid number and due date and is placed on company letterhead. **Please do not change the content of the letter.**

**Failure to submit the Letter of HUB Commitment will result in a rejection your Qualifications Submittal.**

2. Respondents pre-qualified for the RFP, including both the GC and Design Team, must submit a completed HUB Subcontracting Plan (HSP) for Preconstruction Services with the Proposal Submittal as follows:

A full HUB Subcontracting Plan for GC Preconstruction Services (Rider-104 C) and a full HUB Subcontracting Plan for Design Team Services (Rider-104 B).

**Failure to submit the required HSP for Preconstruction Services from both the GC and Design Team will result in rejection of the Proposal Submittal.**

3. The successful respondent awarded the contract must submit a HUB Subcontracting Plan for each Construction Phase with approved GMP.

*\*Please contact Barbara Howard for all questions regarding the HUB Requirement\**

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